

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 18<sup>th</sup> April 2016</b>			
1.	<b>Attendees and apologies</b>			
	<p>Present:</p> <p>Apologies:</p>	<p>Cllr Horace Prickett (Chairman), Cllr Ernie Clark, Cllr John Knight, Cllr Nick Blakemore, Lance Allan (TTC), Richard Covington (Parish Rep) Roger Newman (Parish Rep and CoC), Pat White (WC Highways) Kirsty Rose (WC Highways) Mary Cullen (Community Engagement Manager), Mark Hough (Police)</p> <p>Cllr Graham Payne, Cllr Dennis Drewett</p>		
2.	<b>Notes of last meeting</b>			
	<p>The minutes of the previous meeting held were agreed at the Trowbridge Area Board meeting on the 14<sup>th</sup> March 2016</p> <p><i>Link can be found at</i>  <a href="http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=171&amp;MI d=8927&amp;Ver=4">http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=171&amp;MI d=8927&amp;Ver=4</a></p> <p><b>Agreed, matters arising on agenda.</b></p>			

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<b>3.</b>	<b>Financial Position</b>			
		The allocation for 2016/17 is £15,354.00. £650 remains of the 2015/16 allocation and is to be carried forward. <b>Noted</b>		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Maple Grove, Trowbridge – white bar markings	KR to prepare works package for implementation by Ringway	That the area board notes the update	
b)	Lambrok Road-Wingfield Road, Trowbridge cycle scheme	Scheme not viable as originally planned due to concerns over parking for school. Scheme now needs to be rethought, may require land purchase to push back into verges. Scheme to be pushed back to 2017 whilst options are explored.		
c)	Delamare Road, Trowbridge – white bar markings	KR to prepare works package for implementation by Ringway	That the area board notes the update	
d)	Bratton Road, West Ashton – traffic calming	Plans sent to parish council with revised estimates due to change in contract. RC advised the p/c preferred option would now cost @£26k so additional match funding would be needed. KR advised scheme is eligible for substantive scheme bid as project is over CATG budget. Cllr EC proposed and Cllr JK seconded that KR prepare substantive scheme bid for £6k. This was agreed.	<b>KR to prepare substantive scheme bid.</b>	
e)	Various locations, Trowbridge – waiting restrictions	KR to progress to advert waiting restriction proposals at the following locations: <ul style="list-style-type: none"> <li>• Wingfield Road</li> <li>• Westcroft Street</li> <li>• Charles Street</li> <li>• The Moldens</li> </ul>	<b>Area Board to agree funding allocation</b>	

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		<ul style="list-style-type: none"> <li>• Conigre</li> <li>• Hazel Grove</li> <li>• The Down</li> <li>• Waterworks Road</li> <li>• Baydon Close</li> </ul> <p>The advert fees (£1000) is required from the 2016/17 budget in order for this to progress. £1,000 was agreed from CATG budget to support advertising of schemes.</p>		
<b>5.</b>	<b>Other Priority schemes</b>			
a)	Green Lane, Trowbridge – dropped kerbs	KR to prepare works package for Ringway	Area board to note update	
b)	College Road, Trowbridge – 20mph speed limit	Selwood Housing have taken the decision not to contribute to this scheme. LA confirmed that T/C would be unlikely to support without Selwood contribution. Cllr EC proposed shelve the scheme, seconded Cllr JK, and carried.		
c)	Mortimer Street, Trowbridge	Awaiting metrocount results in relation to vehicle volume, type and speed		
d)	Leap Gate, Paxcroft Mead – crossing request	Funding previously set aside for survey in vicinity of bus stops. On hold until new road is open.		
e)	Parsonage Road, Paxcroft Mead – crossing request	Funding previously set aside for survey. Agreed at last CATG to hold and review in Autumn 2016.		
f)	Innox Road, Trowbridge – lack of parking	Cllr JK had met with residents and representatives from Yerbury St, however there is a lack of resolve on part of residents to take the matter forward. He will continue to chase.		

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g)	Hulbert Close – cycle link	KR advised cost would be £8,000 to remove hedgerow and complete cycle link. No funding set aside for this. Cllr EC proposed that Hilperton and Trowbridge councils be asked for match funding, with CATG setting aside £4k, seconded Cllr NB, carried.	<b>KR to approach Hilperton and Trowbridge council's for contribution.</b>  <b>Area Board to agree £4,000 funding</b>	
h)	Bradley Road and County Way, Trowbridge	Concerns raised re rising traffic volumes and the effect of traffic signal sequencing etc. It was noted that an updated traffic model of Trowbridge town centre area is being developed with updated count information and will be available in due course.		
<b>6.</b>	<b>New Requests / Issues</b>			
a)	Issue <a href="#">4558</a> – Bradley Road, Trowbridge – Kerbing to prevent right turn	KR advised that the scheme is safer as it is and recommended no further action. All agreed.		
b)	Issue <a href="#">4552</a> – Vehicles blocking entrance- Army Cadets, Frome Road	KR proposed remove from issues list as the MOD are dealing with this. All agreed.	Remove from issues log	
c)	Issue <a href="#">4499</a> – Cars parking in front of driveway – Brown Street, Trowbridge	LA indicated that this is an area hopefully to be considered for residents parking zone. Also MH suggested the resident should contact police. KR will write to resident to advise of this.	KR to contact resident.	
d)	Issue <a href="#">4485</a> – Request for bus shelter, Frome Road, Trowbridge	LA advised current T/C policy is not to fund bus shelters. KR advised bus shelter would cost up to £5k. Cllr EC proposed approach Town Council to see if they will match fund CATG £2500. Agreed. Also suggested approach Tesco.	<b>KR to contact T/C to ask for match funding and to approach Tesco for possible contribution.</b>  <b>Area board to agree £2500 funding</b>	

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e)	Issue <a href="#">4420</a> – Pedestrian crossing request – The Down, Trowbridge	Following petition to area board, Cllr NB asked for CATG support for crossing on the Down, there is no crossing from Timbrall St to Elizabeth Way and no school crossing patrol. KR advised first step pedestrian survey. Can link up with Action on School Journeys funding if school have up to date travel plan.LA noted that when last assessed there was no room for crossing on the proposed location. KR and Cllr NB will undertake a site visit. Cllr EC advised survey needs to be done in term time. CATG agreed to support £600 pedestrian survey.	<b>KR to undertake site visit with Cllr NB and carry out pedestrian survey.</b>  <b>Area Board to agreed £600 funding</b>	
f)	Issue <a href="#">4472</a> – Speeding – Westbury Road, North Bradley	Discussed and agreed in past that little could be done. Cllr HP will liaise with P/C again re possibility of funding towards enhanced gateway sign. Cllr EC suggested a further metrocount be undertaken. This was agreed.	KR to remind parish clerk to put matter on parish agenda and order a new metrocount if within eligible timescale.	
<b>7.</b>	<b>Other items</b>			
a)	Cllr HP reported on a meeting in Southwick and negative comments regarding WC wasting money putting metrocount on Goose St and also a surveillance camera in the same area.	KR confirmed that these were not carried out by WC so are likely to be Redrow Housing developers. It was queried whether private companies could use metrocounts without informing WC. KR confirmed that they could unless it is anchored to street lighting or other street furniture in which case that should let streetworks know, however there is currently no policy in place around this.	Cllr HP to advise parish council	
b)	Cllr EC asked if anyone had information about a microphone that has appeared in a hedge near Hilperton relief Rd. No one has any knowledge of this.			

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c)	<p>Cllr JK noted a national move to reduce unnecessary road signage and asked if WC had a policy around this.</p>	<p>KR confirmed that WC has previously asked Town and parish councils for suggestions for signage that could be removed. However it was a difficult area as some people wanted further signage.</p>	<p>Any Cllrs with suggestions should bring these forward through CATG.</p>	
d)	<p>LA raised an issue pertaining to correspondence received by various members from resident Mr J.</p> <p>Mr J has lobbied various bodies requesting that WC put up signage to prevent parents stopping outside Grove primary school.</p>	<p>Cllrs queried the reasoning behind the signage, what could be achieved and whether there had been other concerns raised. KR noted that there had been no other complaints received and it was unclear what could be achieved.</p> <p>KR advised that road safety colleagues had visited the site and found no particular issues. Signage can be put up without a traffic regulation order from 22<sup>nd</sup> April under new DOT rules, but in the absence of definitive guidance KR cannot take this course of action.</p> <p>Cllr Clark proposed that KR write to Mr J to advise that the matter had been fully discussed at CATG however members did not feel able to support the suggested course of action. Proposal seconded by Cllr Knight and carried.</p>		

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e)	Cllr JK asked KR to look into waiting restrictions sign at end of West St and queried whether it should be at the other end.	KR advised this is being looked into.		
f)	Cllr JK asked PW about drain unblocking at Silver St.	PW confirmed that there is a new policy for drain clearing. First priorities are where houses have flooded or high speed roadways.		
g)	Cllr EC queried whether grass cutting services had been made aware of areas where P/c's did not want this to take place.	PW confirmed that they had.		
h)	Cllr HP raised issues with the Fun run at Southwick country park, with parked cars blocking neighbours' road visibility. Residents have asked for White lines around the entrance to the park.	KR asked for the issue to be raised formally through the issue system. KR to remind parish clerk to put this on the next p/c agenda. KR will also check if the Fun run is a licenced event.	Issue to be raised through Issues System	

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i)	LA identified need for additional lighting at Clarendon Avenue and Quarterway Lane	LA discussed two requests for additional street lighting on footpaths near Clarendon Avenue and Quarterway Lane	LA to investigate further to determine town council support. Issue to be raised via area board system if town council feel it is appropriate	
j)	MH noted that there is a project underway to get more officers speed enforcement training			
k)	<p>R? Noted that there were several types of signage that needed removing, particularly New Junction Ahead signs which were often left up.</p> <p>A related point was made regarding signs painted grey on the Hilperton relief Rd.</p>	<p>KR confirmed that a list had been issued to contractors previously regarding removal of such signs but she was aware that this remained an issue.</p> <p>KR confirmed that once the road was opened these would be washed off.</p> <p>There is no date for the opening of the road yet. It is understood that this is related to safety issues which need to be resolved.</p>		



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l)	RC noted that a metrocount which had been placed at West Ashton had snapped and not been replaced.	KR will look to reinstate the metrocount strips.		
m)	RC commented on flyposting by Arc Theatre at West Ashton crossroads.	PW indicated that there had been an historic agreement to allow this as long as no issues were caused. This would however be a low priority for the council.		
n)	RC reported that following an accident at West Ashton crossroads, a new post was erected but it has no lights as yet.	KR advised that Atkins will be dealing with this. She will pass on contact details.		

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o)	<p>KR confirmed funds agreed at this meeting</p> <ul style="list-style-type: none"> <li>• £1,000 waiting restrictions</li> <li>• £4000 Hubert Close (subject to match funding)</li> <li>• £2500 Frome Rd bus shelter (subject to match funding)</li> <li>• £600 Pedestrian survey at the down.</li> </ul>	KR to report to area board as appropriate		
8.	<b>Date of Next Meeting: 15<sup>th</sup> August 2016</b>			

### Trowbridge Community Area Transport Group

#### Highways Officer – Kirsty Rose

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

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2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of **£7,890**

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**